

### Record of officer decision

<b>Decision title:</b>	To approve the expenditure of up to £17,400 from the Capital Maintenance Schools' Budget for emergency fire door works to Kington School.
<b>Date of decision:</b>	<b>24 September 2020</b>
<b>Decision maker:</b>	Assistant Director Education Development and Skills
<b>Authority for delegated decision:</b>	The authority for the specified officer to take this decision is set out in the cabinet report approved 3 April 2020 <a href="https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755">https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755</a>
<b>Ward:</b>	Kington
<b>Consultation:</b>	<p>Cabinet debated and approved a report on the 2020/21 Local Authority Schools Maintenance Programme on 3 April 2020.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of head teachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>
<b>Decision made:</b>	<p>Agreement to:</p> <ol style="list-style-type: none"> <li>1. Approve the spend up to £15,353 from the contingency allocation for the fire doors work at Kington School. Responsibility for managing and monitoring the project to be carried out by the Capital Project Manager, within the spend budget. Construction value £12,933 Contingency value £2,420</li> <li>2. To authorise the expenditure of up to the value of £2,000 for professional fees from the contingency as set out in the Cabinet Decision. Responsibility for managing and monitoring the project to be carried out by the Capital Project Manager, within the spend budget.</li> </ol>
<b>Reasons for decision:</b>	<ol style="list-style-type: none"> <li>1. Kington School has not been included in the planned maintenance programme 2020/21 for any works.</li> <li>2. To complete the works required at Kington School to make the building fit for purpose and to address the school's Capital Maintenance request.</li> <li>3. To ensure all Council buildings are fit for purpose and maintained to the standards set out in the condition survey to address suitability, sustainability and affordability.</li> </ol>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	There is a risk that once on site, further work is identified once the fire doors works start that was not previously apparent.

	A contingency has been allowed to cover unforeseen elements once the fire doors works commence. Should this contingency be insufficient then a further officer decision will be required.
<b>Details of any alternative options considered and rejected:</b>	<p>To decide not to progress to deliver this scheme at this time. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains.</p> <p>Herefordshire Council to source further quotations. This is not recommended as time will increase, which is not acceptable to meet the demand of the work required by the school.</p>
<b>Details of any declarations of interest made:</b>	None

Signed:

Date: 24 September 2020

**Ceri Morgan**

**Assistant director education, skills and development**